

ADVANCED INTERNATIONAL TRAINING PROGRAMME



ITP 321

Disaster Risk Management



Closing date
for applications:
> 14th of December,
2021

Photo: Johan Rosenfeldt/MSB

Dear Reader

Are you a government authority, civil society, Red Cross/Red Crescent or academic organisation working with Disaster Risk Management (DRM)? Does your organisation need to improve DRM capacity and want support in this process? Would you like to expand your professional network?

The Swedish International Development Cooperation Agency (Sida) offers the International Training Programme in Disaster Risk Management (ITP DRM) to organisations of strategic importance to the economic, social and environmental development of partner countries. The ITP in DRM supports organisations to strengthen, adapt and maintain capacity over time at local and national level. The Swedish Civil Contingencies Agency (MSB) implements the ITP on Sida's behalf.

This 12-month International Training Programme (ITP) offers learning and support on how to drive a change process in your organisation, sector or community. Sida and MSB warmly invite you to nominate candidates for the programme.

We welcome your application!



Alan AtKisson
DIRECTOR OF PARTNERSHIP
AND INNOVATION
Sida



Camilla Asp
ACTING DIRECTOR GENERAL
Swedish Civil Contingencies Agency

Content

“I feel the ITP has had a positive impact on me and my organisation, and hopefully I will be able to contribute to building a disaster-resilient nation in the future.”

Cycle 1 participant

The ITP supports organisations in refining and developing a robust change process through training, mentoring and networking. The ITP method is tailored to organisations with a strong commitment to driving change. The programme takes a flexible approach and will be adapted to participants’ needs and the direction of change initiatives. Thematic areas covered in the programme are change management, project management and communication.

Change is hard. We can help.

BENEFITS FOR PARTICIPATING ORGANISATIONS

- › Support for an internal or external organisational change process
- › Expansion of DRM network
- › Uptake of new tools and learnings

AFTER ACTIVE PARTICIPATION IN THE PROGRAMME, PARTICIPANTS WILL BE ABLE TO...

- ...articulate how change happens
- ...adapt DRM-related insights for the betterment of change initiatives and the organisation at large
- ...demonstrate effective skills for leading change
- ...integrate a gender, environment and human rights-based perspective into change initiatives
- ...track progress and adapt where needed
- ...assess opportunities for cooperation with other DRM actors in the region

Change initiative

The participants’ development and implementation of the change initiative is the core of the programme. The change process starts with the identification of a problem that the organisation wishes to work on solving – a priority area in which the organisation intends to achieve change. This can be either a new or ongoing initiative in the organisation, and can have an internal or external focus. Previous change initiatives have focused on areas such as developing data and information management processes, improving early warning access in communities, strengthening organisational capacity for gender and diversity integration, and policy development.

The change initiative is the link between the theoretical knowledge that participants will acquire, and the capacity development and institutional change that the programme aims for in the participating organisations. Change initiatives can extend over more than one cycle if needed. Organisations are encouraged to apply in teams and over several cycles.

Programme structure

Integration of gender and environment

The programme puts special emphasis on gender and environmental mainstreaming. Participants will learn how to integrate a gender and environmental perspective into the development and implementation of the change initiative, as well as into wider processes. Gender and environment advisors will support the participants throughout the programme.

“The thing that I will remember [from the ITP] for years and years is the gender mainstreaming, because it is very important; then the environmental mainstreaming, the simulation exercise and the field visit, everything.” Cycle 1 participant

Delivery of training

- Evidence-based adult learning methods
- Mix of different types of learning activities, both online and face-to-face (i.e., experiential learning, reflection, group discussion, simulations, study visits and lectures)
- Peer learning, sharing and networking

Mentorship

A mentor will be assigned for each change initiative. Mentors will function as sounding boards, and provide advice and tips on relevant resources and networks. The assigned mentors will have specific competence within the area of your change initiative, and are selected to give the best support to solve the problem identified by your organisation.

ITP network

In the programme, participating organisations are given the opportunity to improve and expand their networks to include other actors in DRM within and between participating countries and programme cycles. The programme facilitates participants to form and establish connections to other networks and regional forums where the participants will be able to meet other professionals to exchange experiences, learning and tools. Some of the activities will include participants from different ITP cycles. The programme will support participation in external forums within the relevant thematic scope.

“We have got the opportunity and platform [through the ITP] for sharing our knowledge.” Cycle 1 participant

PROGRAMME TIMELINE

The preparatory workshop, advanced training and follow-up workshops are full-time scheduled training. Meetings with mentors will be held continually and webinars will take place throughout the cycle.

The planned activities are presented below. Please note that all dates and locations are provisional and may be subject to change due to the ongoing pandemic.

Introductory webinar, 9th of February, 2022 (digital)

A webinar to welcome the participants and provide more information about the ITP and the ITP participation.

Preparatory workshop, 14th–16th of February (digital)

The focus here will be on formulating a problem statement, analysing the identified problem and identifying entry points for change. Gender and environmental integration will be introduced.

National meet-ups, five one-day occasions throughout the programme, (in home country)

Focus on sharing of change initiative scope, progress and joint problem solving, and celebrating wins.

Training phase part I, 18th–27th of April (in Sweden)

Focus on change initiative peer review and sharing, conditions for cooperation, networking and introduction of mentors.

Training phase part II, 30th of May–2nd of June (digital)

Focus on change initiative planning and skills development (i.e., project and change management, monitoring progress and DRM topics).

Closure and celebration 7th of March 2023, (in home country)

Focus on learnings from the change process, the results of the change initiatives and change within the organisation, sector or community. Submission of the ITP participant reports and certificate ceremony.

Programme requirements

Organisational commitments are necessary in order to achieve the best results and to be able to benefit fully from what the ITP has to offer. The programme structure requires a strong commitment by the participating organisations. Most of the work will be carried out from the home countries, with long-distance mentoring support provided.

Commitment from organisation

- Commitment to the change process initiated through the change initiative.
- Funds and resources for development and implementation of the change initiative.
- Support for participants in developing and implementing the change initiative, including taking necessary decisions.
- Allocation of work time to the change initiative and participation in ITP activities: approximately 20–30% of working time continuously over a 12-month period.
- Possible participation in ITP activities targeting management.

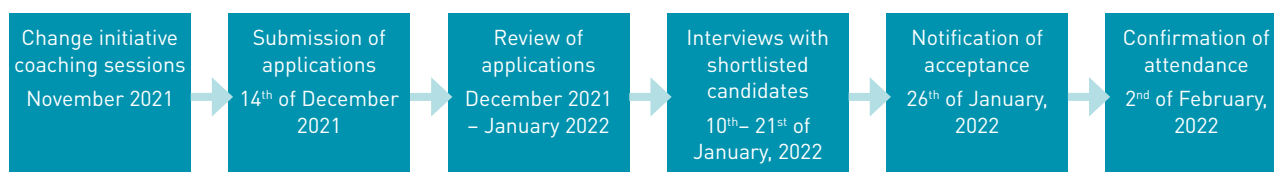
COMMITMENT FROM PARTICIPANT(S)

- › **Dedication to the development and implementation of the change initiative.**
- › **Willingness to apply new knowledge and skills and share these within the organisation.**
- › **Willingness to share and contribute with experience and expertise during ITP activities.**
- › **Readiness to learn both in a digital setting and face to face.**

Application process

Are you ready to lead the change?

Please see down below how to apply.



Organisations who wish to nominate candidates for the programme will have the opportunity to attend coaching sessions to discuss their change initiatives. There will also be an opportunity to express interest in finding partners for joint change initiatives. These sessions will be held digitally on 15th– 16th of November (Cambodia), 17th– 18th of November (Bangladesh), 24th– 25th of November (Nepal) and 22nd– 23rd of November (The Philippines). To register for a session, contact **itp@msb.se** by **8th of November** at the latest.

Applications are made through the ITP portal, where you will also find all of the documents to be submitted with your application.

More details about the programme, practical information, and stories from previous ITP participants are available on the website: <https://www.msb.se/itp>

Admission requirements

INVITED COUNTRIES

Nepal, Bangladesh, Cambodia and The Philippines.

TARGET AUDIENCE

- Technical experts and middle management occupying strategic positions in their organisation related to their tentative change initiative.
- At least five years' relevant work experience.
- Applicants must be nominated by their organisation.

The programme is open to all relevant staff, regardless of gender, age, ability or ethnicity. Adaptations will be made to facilitate participation. The programme strives for a diverse and representative group of participants.

CHANGE INITIATIVE

It is strongly recommended that applicants apply with a joint change initiative in teams consisting of at least two members. The teams can be set up either within an organisation or between organisations. The change initiative can run over a longer period of time than the ITP cycle. In special circumstances, individual change initiatives will be accepted.

LANGUAGE REQUIREMENTS

The training programme will be conducted in English, without the possibility of translation. Participants are expected to deliver both written reports and oral presentations.

HEALTH REQUIREMENTS

Participants must be in good health due to the intensive nature of the programme and requirements for travel.

PRACTICAL INFORMATION

Costs

Each participating organisation is responsible for its own travel costs to and from the nearest international airport. The participant must also pay for any visa costs and all personal expenses, other than those indicated above. Domestic flights can be financed if the participants provide an acceptable reason. The organiser (Sida) will not fund the participants' change initiatives.

Sida will cover costs related to:

- Hotel accommodation
- A meal allowance to cover self-catered cooked meals during international activities
- International travel to and from programme activities

Visa

Participants are responsible for obtaining all visas necessary for their travel and stay during the training programme and for checking passport validity requirements.

Insurance

Participants are covered by group medical insurance in case of emergencies, such as acute illness or accident, during the training periods taking place outside their country of residence. Medical and dental check-ups are not included. The insurance does not cover delays, baggage loss or theft of personal property. Participants are expected to be covered by the national health care system in their home countries during the regional phase, if it is held in their home country.

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As part of Sida's work with capacity and institutional development Sida offers international training programmes (ITP) for participants from low- and middle-income countries in prioritized areas. The programmes cover areas of strategic importance to the social, environmental and economic development of co-operating countries and are based on identified priorities and needs. In the long-term perspective, the programmes will contribute to institutional strengthening and capacity development in the co-operating countries.

ORGANISER AND PARTNERS



**Swedish Civil
Contingencies
Agency**

Contact:

All queries and requests should be addressed to:

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The Swedish International Development Cooperation Agency (Sida) offers, as part of its global development assistance, capacity development programmes (International Training Programmes, ITP) in areas of strategic importance to the economic, social and environmental development in the participating countries. The purpose of the programs is to develop institutional capacity. The programs are based on identified priorities and needs in which Swedish expertise is in demand.

Who is the organiser? MSB – a governmental DRM agency

The Swedish Civil Contingencies Agency (MSB) is a government agency mandated to enhance societal capacities for the prevention and management of crises and disasters. MSB's mandate covers the entire scale of threats and risks, from everyday incidents to large-scale disasters, in Sweden and abroad. To increase resilience at all levels of society, from local to global, MSB operates through knowledge enhancement, training, exercises, regulations, supervision and our own operations.

MSB represents more than 30 years of experience in disaster risk management and international operations. MSB has experience in both humanitarian and development cooperation in countries heavily affected by natural disasters and crises. This includes international partnerships and cooperation with governmental agencies, civil society and academia to strengthen DRM capacity.

With responsibilities in prevention, preparedness, response and recovery, MSB has expertise and experience of working with a wide range of disaster risk management issues. MSB is the lead agency for developing and conducting fire and rescue education in Sweden and has longstanding experience of providing quality training on various topics.

SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

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