ADVANCED INTERNATIONAL TRAINING PROGRAMME



Closing date for applications:
› 19 June 2022

ITP320/6 2022

Developing Strategies for National Chemicals Management

12 – 16 September 2022, digital introduction to the programme
10 – 28 October 2022, in Stockholm, Sweden
8 – 12 May 2023, in one of the participating countries

Sweden
Sverige

Sida

Dear Reader

This Advanced International Training Programme (ITP) is specially designed for people qualified to participate in major reform processes on different levels and employed in ministries and authorities with a mandate to run change processes.
It offers support to enhance, adapt and maintain capacity over time in order for your organisation to define and achieve goals in both the short- and long-term. Participants will learn about the latest developments in their area of work under the supervision of skilled Swedish colleagues and experts, have the opportunity to develop a network of colleagues from other countries and enhance their knowledge of new working methods. The methodology used is based on the assumption that your organisation wishes to make changes and is willing to invest its own resources to achieve these changes.

Chemicals are used in everyday life and contribute to our improved health and welfare. However, the use of hazardous chemicals without relevant knowledge and preventive measures causes severe problems in many countries both for humans and environment.

The aim of chemicals management is to build up a preventive system including the classification and labelling of chemical products, so action can be taken towards a non-toxic environment. In the programme, we focus on roles and responsibilities at the start of the supply chain in the country so users of chemicals can get relevant information from the suppliers.

The Swedish Chemicals Agency (KemI) is a regulatory and supervisory authority under the Ministry of the Environment, spreading Swedish and international experience in the area of chemicals management, including legislation, enforcement, evaluation and risk reduction of chemicals.

In this brochure you will find information on the specific objectives for this particular programme, its content and structure, and how and when to apply. The scheduled programme will start with a digital introduction 12 – 16 September 2022. The training in Sweden will be held on 10 – 28 October 2022 in Stockholm. The programme will be finalized 8 – 12 May 2023 in one of the participating countries. The planning and implementation of the program may be affected by the development of the situation with COVID-19.

Sida and the Swedish Chemicals Agency hereby invites you to nominate suitable candidates.

Alan AtKisson
DIRECTOR OF PARTNERSHIP AND INNOVATION
Sida

Per Ängquist
DIRECTOR GENERAL
Swedish Chemicals Agency

Programme objectives

The overall (long term) objective of the full set of programmes is to contribute to improved human health and evironmental quality, economic growth and poverty reduction by promoting preventive chemicals control for the sound management of chemicals. Key elements are development of legislation, institutional capacity, enforcement mechanisms and financing.

The mid-term objective (3–5 years) of the full set of programmes is that participating organisations have improved their practises by the use of new relevant methods and tools pertaining to an effective preventive chemicals control at the national level.

After each individual programme, the participants will have acquired relevant skills and knowledge and completed a change project which will contribute to the development of the national preventive chemicals control.

Contents

The focus of the programme is to give an overall perspective of chemicals management, including the advantages and disadvantages of different ways of organising roles and responsibilities through legislation. Key elements of preventive chemicals control are covered: legislation, enforcement and awareness raising data on current situation and trends in the production and use of chemicals, classification and labelling of chemicals, exposure assessment, risk assessment and methods for risk reduction. Relations between preventive chemicals control and the sustainable development goals will be addressed, as well as the links to related areas such as pollution control, occupational safety and health, waste management, product development and trade.

The participants' individual change project is an important tool in the development of the national chemicals management. The project should be executed as an integrated part of the participants' ordinary work, fully endorsed by the organisation and completed before the project seminar.

BENEFITS

The participants will have acquired sufficient skills and understanding on:

- how impacts on health and the environment caused by chemicals can be assessed and prevented
- where relevant data on chemicals available on the market and their use can be found and utilized
- how the roles and responsibilities of different stakeholders can contribute to an efficient preventive chemicals control
- how efficient legislation and enforcement mechanisms are developed, organised and financed
- how a change project with a purpose to develop national preventive chemicals control is planned, executed,
  monitored and reported
- how human rights, gender equality and work against corruption are integrated in chemicals management

Programme structure

PHASES

The programme consists of four compulsory phases for the participants, including a change project, and a monitoring and evaluation phase. Participants are expected to actively work on their change projects during the entire training programme. Participants from the same countries are encouraged to cooperate on projects.

Phase 1: Preparatory phase

The training will start with a one-week digital introduction with a number of scheduled online meetings and workshops. This is followed by preparatory work at the home institution during which the participant will develop the change project plan, which has to be endorsed by the nominating organisation and be in line with its' overall objectives. Distance support will be offered by mentors at KemI. KemI will provide key reference material for mandatory reading.

The change project should be time-bound and realistic in scope (duration approximately six months of full time or part time work) and may include issues such as revising current legislation, developing a local system for inspection, developing regional training programmes or a chemicals hazards awareness raising project for various stakeholders. It is vital that the project is fully endorsed, supported and financed by the participant's home organisation throughout the duration of the programme. The project should be an integral part of the home organisation's strategic plan and a prioritised task in order to reach sustainable results.

Phase 2: Training in Sweden

The second phase of the programme consists of three weeks of training at KemI in Stockholm, Sweden, including lectures, group discussions and study visits. The development of strategies for chemicals management internationally, in the European Union and in Sweden will be addressed. Different approaches (legislative and others), their benefits and disadvantages, will be discussed.

TIMETABLE

WHERE:

The introduction will be digital. The training in Sweden will be held at the Swedish Chemicals Agency in Stockholm.

The project seminar will be held in one of the participating countries. The location will be decided during the training in Sweden.

WHEN:

12 – 16 September 2022, digital introduction
10 – 28 October 2022, in Stockholm, Sweden
8 – 12 May 2023, in one of the participating countries

DURATION:

The total duration of the programme (phases 1–4) is approximately eight months of which five weeks are scheduled sessions.

The following topics will be addressed:

- The needs, drivers and barriers of chemicals management
- Principles and basic elements in chemicals management
- Use and occurrence of chemicals
- Hazard assessment and hazard communication
- Exposure assessment and risk assessment
- Risk reduction
- Enforcement
- Roles and responsibilities of stakeholders (authorities, industry and civil society) as well as financing options.

The change project plans will be further developed during the third week with the assistance of mentors from KemI. Before leaving Sweden, the participants will present their change project plan. The third week will also be used for elective in-depth seminars and study visits.

Phase 3: Interim period

Participants will work on their change projects in their countries as part of their ordinary work for approximately seven months preceding Phase 4. The mentors will support and monitor the development of the change project during this phase.The project work needs to be finished and the results made available before Phase 4.

Phase 4: Project seminar

Phase 4 is a one week project seminar in one of the participating countries, focusing on change project results, analyses and discussions. Study visits and guest lectures will be included in the programme, according to relevant and available resources.

Phase 5: Monitoring and evaluation

KemI will monitor and evaluate the results of the change projects, in cooperation with the participating organisations, in order to make full use of the results and enhance the capacity for chemicals management at the national level.

TEACHING

Active participation is expected during all stages of the programme. The mode of teaching includes lectures, discussions, case studies and guest lectures/study visits involving relevant authorities, industry and other organisations. Training in smaller groups (workshops) with mentor guidance will be held in order to further develop the participants' change project plans.

The number of participants is limited to 25 in order to ensure a close working relationship between participants, lecturers and mentors.

MANAGEMENT AND STAFF

Swedish experts, highly experienced in the area, will give lectures on national and international strategies for chemicals management. Experienced experts will be mentors for the change projects throughout the programme.

Admission requirements

INVITED COUNTRIES
Albania, Moldova, Kenya, Tanzania, Uganda, Zambia and Laos are prioritized countries. Candidates from other countries, primarily in the regions, with the potential and the wish to develop chemicals management on a national level may also be considered.

TARGET GROUP
The target group primarily includes persons employed by ministries or authorities with a mandate to initiate and run change processes according to the programme's objectives. Candidates should have a relevant university degree in technical or natural sciences, or other relevant university education. Nomination of at least two candidates from the organisation or country is encouraged.

LANGUAGE REQUIREMENTS
The training programme will be organised and conducted in English, without any translation.

Candidates from countries where English is not an official language should take a language test with an official body in their home country, if documentation supporting his/her proficiency in English cannot be provided. Proficiency in English shall be certified in the application.

HEALTH REQUIREMENTS
It is recommended that candidates undergo a medical examination before filling in the Medical Statement in the Application form as the training programme includes travel and work away from home in a new environment.

OTHER REQUIREMENTS
The participants should be able to participate in all phases of the programme and all activities, including social activities. Basic computer skills and an email address are necessary for the training. Access to a stable Internet connection to be able to participate in the digital sessions and meetings during the programme is required. Please note that family members are not allowed to accompany programme participants.

COSTS
International travel to Sweden and to the project seminar, board and lodging, programme fee and literature are covered by Sida. Airline tickets will be booked by KemI and issued by a Swedish government travel agency. Tickets will be booked and issued in accordance with the dates of the training. Please note that any changes to this booking due to personal preferences are the responsibility of the participant. The participants or their organisation need to cover costs for executing the project, personal expenses, domestic travel, visa fees, local airport taxes and departure fees.

VISA
The participants are responsible for obtaining all the necessary visas and for passport validity. As soon as possible after admission to the programme, visa inquiries should be directed to the respective Embassy/Consulate of Sweden or other Schengen representation entities. More information is available on the Sweden Migration Board website www.migrationsverket.se

ACCOMMODATION
All participants will be accommodated at the same apartment hotel.

INSURANCE
Participants are covered by a group insurance for emergency medical care in case of accident or severe acute illness during the training period in Sweden and during the project seminar. Medical and dental check-ups are not included. Participants are not covered during the project seminar, if it is held in his/her own country.

CERTIFICATE
Participants who successfully complete the programme will be awarded a Certificate of completion of training. The certificate will be issued when the change project report has been submitted.

APPLICATION PROCESS

The Sida application form should be filled out electronically, signed, scanned and submitted through Sida online application system at **training.sida.se/ITP** by clicking on **Catalogue** and selecting the program in the catalogue.

A short description of the mandatory change project is part of Sida online application system.

Hand-written applications, incomplete applications and applications submitted after the closing date will not be considered.

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› 19 June 2022

SELECTION PROCESS
Selected candidates will be notified no later than 10 July 2022 by e-mail including information on the programme and the practical arrangements. Selected candidates should confirm their participation no later than 31 July 2022.

SIDA AND ITP

As part of Sida's work with capacity and institutional development Sida offers international training programmes (ITP) for participants from low- and middle-income countries in prioritized areas. The programmes cover areas of strategic importance to the social, environmental and economic development of co-operating countries and are based on identified priorities and needs. In the long-term perspective, the programmes will contribute to institutional strengthening and capacity development in the co-operating countries.

ORGANISER AND PARTNERS

KEMI
Kemikalieinspektionen
Swedish Chemicals Agency

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The Swedish International Development Cooperation Agency (Sida) offers, as part of its bilateral development assistance, capacity development activities in areas of strategic importance to the social, environmental and economic development in the countries participating. The purpose of the Advanced International Training Programmes (ITP) is to provide resources and develop knowledge, skills and expertise to organisations with strong legitimacy in relation to target groups, democracy practices etc. in areas given priority in Swedish development cooperation. The programme is based on identified priorities and needs in which Swedish expertise is in demand.

The Swedish Chemicals Agency (KemI) is a supervisory authority under the Ministry of the Environment and Energy. The main task is to ensure that chemicals available on the market can be used without causing harm to human health or to the environment.

The Swedish Chemicals Agency

- has been assigned the responsibility to follow up and evaluate the national environmental quality objective 'A Non-Toxic Environment'
- develops and promotes rules, legislation and other instruments for preventive chemicals control at the national level, within EU and globally
- authorises the marketing and use of pesticide products
- supervises and enforces chemicals legislation through inspection of importers and manufacturers of chemical products, pesticide products and articles
- provides guidance on enforcement and inspection to municipalities and county administrative boards
- maintains a chemical products registry
- provides statistical information on chemicals in the supply chain.

SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

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